

Local Grievance # _____

Issue Statement (Block #15 on PS Form 8190):

Did Management in the [Installation Name] Installation violate Article 41 of the National Agreement by failing to post [Full-Time Reserve/other established full-time position] for bid in a timely manner, and if so, what should the remedy be?

Union Facts and Contentions (Block #17 on PS Form 8190):

Facts:

1. [Full-Time Reserve/other established full-time position], a full-time duty assignment, was vacated/established on [Date]. This point is supported by the statement(s)/documentation included in the case file.
2. [Full-Time Reserve/other established full-time position] has not been posted for bid in the [Installation]. The subject assignment should have been posted by [date] and subsequently awarded by [date].

3. Article 41, Section 1.A.1 of the National Agreement states in part:

A vacant or newly established duty assignment not under consideration for reversion shall be posted within fourteen calendar days from the day it becomes vacant or is established unless a longer period of time is negotiated locally.

4. Article 41 of the JCAM explains:

***Posting for Bid.** Article 41.1.A.1 provides for the posting of a vacant duty assignment for bid within 14 days after it becomes vacant, or in the case of a newly established assignment, within 14 days of its creation (unless a longer term is locally negotiated).*

5. A longer period of time for posting vacant assignments [has/has not] been negotiated locally.

[If your LMOU provides for a longer posting period explain here]

6. [Full-Time Reserve/other established full-time position] has been vacant for more than 30 days.
7. Article 41, Section 1.A.1 of the National Agreement goes on:

When a position is under consideration for reversion, the decision to revert or not to revert the position shall be made not later than 30 days after it becomes vacant. If the decision is made not to revert, the assignment must be posted within 30 days of the date it becomes vacant. The Employer shall provide written notice to the Union, at the local level, of the assignments that are being considered for reversion and of the results of such consideration.

8. The local union was not provided written notice that the duty assignment associated with this grievance was under consideration for reversion or a notice that the subject position has been reverted.
9. CCA **[name]** has the highest relative standing in the **[Installation]**.

Contentions:

1. Management violated Article 41 of the National Agreement by failing to post **[Full-Time Reserve/other established full-time position]** for bid in a timely manner.
2. The local union was not notified in writing that this assignment was under consideration for reversion (or notice that the subject position has been reverted); therefore, the assignment should have been posted no later than **[date]**.
3. The union contends there is more than enough work available in the **[Installation]** to necessitate the **[Full-Time Reserve/other established full-time position]**. The case file contains **[OT Alert Reports/Time records/etc]** which prove this point.
4. Article 7, Section 3.B of the National Agreement requires management to maximize the number of full-time employees. Management's actions in this case actually minimize the number of full-time employees in the **[Installation]**.
5. Had management complied with the posting procedures set out in Article 41 of the National Agreement, CCA **[name]** would have been converted to full-time status on the **[Full-Time Reserve/other established full-time position]** no later than **[date]**.
6. Management's failure in this regard has caused significant harm to the Letter Carriers in the **[Installation]**. Letter Carriers have the right to exercise their seniority to bid on the assignment of their choice. In this case, they have been deprived of that right.
7. Moreover, because this is a vacant full-time assignment, Letter Carriers have been harmed by long hours, disapproved leave, and mandatory overtime.

Remedy (Block #19 on PS Form 8190):

1. That the **[Full-Time Reserve/other established full-time position]** be immediately posted for bid in the **[Installation]**.
2. That management cease and desist violating 41 of the National Agreement.
3. That the successful bidder on the **[Full-Time Reserve/other established full-time position]** be paid a lump sum of \$100.00.
4. That CCA **[name]** be converted to full-time status retroactive to **[date]**.
5. That CCA **[name]** be made whole for all lost wages and benefits that occurred due to management's actions.
6. That all payments associated with this case be made as soon as administratively possible, but no later than 30 days from the date of settlement.
7. That proof of payment be provided to **[NALC Official]** upon payment, and/or any other remedy the Step B team or an arbitrator deems appropriate.

Add the following issue statement, facts, contentions, and remedy request if we can prove the violation is repetitive:

Issue Statement:

Did management violate Article 15, Section 3.A of the National Agreement along with policy letter M-01517 by failing to comply with the prior Step B decisions or local grievance settlements in the case file, and if so, what should the remedy be?

Facts:

1. Article 15, Section 3.A of the National Agreement states in relevant part:

The parties expect that good faith observance, by their respective representatives, of the principles and procedures set forth above will result in resolution of substantially all grievances initiated hereunder at the lowest possible step and recognize their obligation to achieve that end.

2. M-01517 states in part:

Compliance with arbitration awards and grievance settlements is not optional. No manager or supervisor has the authority to ignore or override an arbitrator's award or a signed grievance settlement. Steps to comply with arbitration awards and grievance settlements should be taken in a timely manner to avoid the perception of non-compliance, and those steps should be documented.

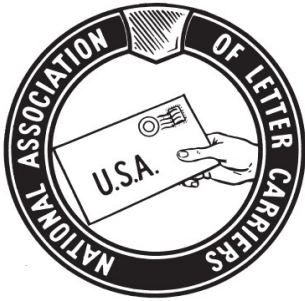
3. Included in the case file are **[Arbitration Awards/Step B decisions/local grievance settlements, etc.]** in which management was instructed/agreed to cease and desist failing to post full-time assignments in a timely manner.

Contentions:

1. Management violated Article 15, Section 3.A of the National Agreement and M-01517 by failing to abide by the previous Step B decisions/local grievance settlements in the case file. When management violates contractual provisions despite being instructed/agreeing to cease and desist these violations, they have failed to bargain in good faith.
2. The Union contends that Management has had prior cease and desist directives to stop failing to post full-time assignments in a timely manner. The Union also contends that Management's actions are continuous, egregious and deliberate. The Union has included past decisions/settlements in the case file to support this point.

Remedy:

1. That management cease and desist violating Article 15 of the National Agreement.
2. That Letter Carrier(s) **[Name], [Name], and [Name]** each be paid a lump sum of \$100.00 to serve as an incentive for future compliance.



National Association of Letter Carriers Request for Information

To: _____
(Manager/Supervisor)

Date _____

(Station/Post Office)

Manager/Supervisor _____,

Pursuant to Articles 17 and 31 of the National Agreement, I am requesting the following information to investigate a grievance concerning a violation of Article 15:

1. A copy of the Overtime Alert Report from **[date]** through **[date]**.
2. A copy of the relative standing list.

In addition, I am also requesting time to interview the following individuals:

1. **[Name]**
2. **[Name]**
3. **[Name]**

Your cooperation in this matter will be greatly appreciated. If you have any questions concerning this request, or if I may be of assistance to you in some other way, please feel free to contact me.

Sincerely,

_____ Request received by: _____

Shop Steward
NALC

Date: _____



National Association of Letter Carriers Request for Steward Time

To: _____ Date _____
(Manager/Supervisor)

(Station/Post Office)

Manager/Supervisor _____,

Pursuant to Article 17 of the National Agreement, I am requesting the following steward time to investigate a grievance. I anticipate needing approximately _____ (hours/minutes) of steward time, which needs to be scheduled no later than _____ in order to ensure the timelines established in Article 15 are met. In the event more steward time is needed, I will inform you as soon as possible.

Your cooperation in this matter will be greatly appreciated. If you have any questions concerning this request, or if I may be of assistance to you in some other way, please feel free to contact me.

Sincerely,

Request received by: _____

Shop Steward
NALC

Date: _____